

CITY OF HIGHWOOD  
**COMMITTEE OF THE WHOLE MEETING**  
CITY COUNCIL CHAMBERS  
**Tuesday March 20 , 2018 at 6:00 P.M.**

**CALL TO ORDER** by Mayor Pecaro at 6:05 P.M.

**1. Roll Call**

Present: Mayor Pecaro, Aldermen: Grice, Falberg, Hospodarsky, Peterson, Slavin

Absent: Alderman Fiore

Also Present: City Manager Coren, City Attorney Jablecki, City Clerk Baruffi, Administrative Assistant Litjens

**2. Public Hearing - None**

**3. Review of Minutes to be Approved**

3.1. City Council: February 20, 2018

3.2. Committee of the Whole: February 20, 2018

Both minutes will be approved at the Regular City Council Meeting.

**4. Appointments** (Mayor Pecaro)

**5. Review of Bill Warrant List**

5.1. 03/06/2018 AP Warrant List

5.2. 03/20/2018 AP Warrant List

There were no concerns regarding the warrant lists, therefore both warrant lists will be approved for payment at the Regular City Council Meeting.

**6. Unfinished Business - None**

**7. New Business**

7.1. Consideration of a Resolution Approving an ARC Application for **Façade** Changes and Restoration, Wall Lighting, Awning and Awning Sign, and Two Wall Signs for Clucker's Restaurant (405 Sheridan Road).

The front facade of the building dates back to 1935 and is in pristine shape. The renderings included in the packet show the bi-fold doors opening to the street. The owner, Reed Merdinger was available for questions.

7.2. Consideration of a Resolution Approving an ARC Application for an Awning Sign and Door Sign for Picture Polished Nails (325 Waukegan Avenue).

Farmy Walker, owner of Picture Polished Nails was available for questions. This property was previously the Rocco Nails. There were no issues regarding the ARC application for the awning and door sign.

7.3. Consideration of a Resolution Approving an ARC Application for Two New Monument Signs and a Variation for the Arrive North Shore Multi-Family Rental Community (634 Sheridan Road).

Tony Ilkhan, reviewed the backlit monument sign. The Council was in agreement with the Appearance Review Committee.

7.4. A Discussion on the January 2018 Treasurer's Report.

City Manager Coren reviewed the January 2018 Treasurer's Budget. In the absence of Treasurer Gonzalez. The City is  $\frac{3}{4}$  through the budget year, and the sales tax is greater than expected for the year.

7.5. Stormwater Discussion: Opportunity to Discuss or Ask Questions Regarding the City Storm Sewer System.

There will be an EPA audit tomorrow. The engineer has provided suggestions for mapping out lines and history. Grease traps are inspected on a yearly basis.

7.6. A Discussion on the FYE 19 Draft Budget.

The proposed draft budget includes:

- No new loans or debt,
- security camera and /or scanner investments,
- the grind and resurfacing of several streets,
- repair to sidewalks to avoid possible trip hazards,
- \$50,000 to fund a grant program targeted at reducing non-conforming uses in residential districts,
- phase 1 engineering study for the likelihood of federal funding for Bank Lane,
- replacing of sewers that collapse in roadways,
- completion of 1<sup>st</sup> stormwater atlas,
- crack sealing maintenance,
- the planting of new trees
- Improvements to Everts Park
- Continued funding of full time position to inventory the housing stock, conduct rental inspections and pursue illegal buildings in Highwood.
- Planned future funding of police body cameras
- Parks and Recreation to replace old garbage cans
- Support of services related to night markets and festivals

7.7. A Resolution Adopting the Street Maintenance Improvement Report by Christopher B. Burke Engineering, Inc. as the Fifteen Year Capital Plan for the City of Highwood.

Christopher Burke reviewed the pavement study.

7.8. Consideration of a Resolution Authorizing the City Manager to Spend up to \$19,995 on Regular Landscape Mowing, Edging, Landscape Bed Weeding and Basic Trimming Through Scopelitti Landscaping.

The Council was in agreement.

7.9. Consideration of a Resolution Approving and Authorizing the Execution of an Easement Agreement Relative to the Property Located at 428 Green Bay Road, Highwood, Illinois.

This Resolution is required under the RDA.

7.10. A Discussion on the Process for Burying Overhead Utility Lines and Options for Underground Service on Green Bay Road.

Discussion ensued. Decided to move forward and ComEd will submit plans to the City prior to the placement of the alternate poles. There are 2 poles which need to be buried prior to the start of the project at 440 Green Bay Road. Jeff Pickus stated it is their plan to pay for the 2 poles that would impede their project.

There are a total of 7-9 poles along Green Bay Road which would need to be buried eventually, but was decided not to have all the poles completed at the same time as it may delay the project.

City Manager Coren announced the Department of Labor would not allow the fountain proposed by Branco Tujanjac to be placed on the park property.

**8. Executive Session (If Necessary)**

**9. Any Action Necessary Coming Out of Executive Session**

**10. Adjournment :** Moved by Alderman Grice, seconded by Alderman Hospodarsky to adjourn the meeting. All present voting aye, by voice vote, motion carried. Mayor Pecaro adjourned the meeting at 7:30 P.M.

Respectfully Submitted,

Karin J. Baruffi,  
City Clerk

Reviewed and Approved by Council on: \_\_\_\_\_