

CITY OF HIGHWOOD  
**COMMITTEE OF THE WHOLE MEETING**  
CITY COUNCIL CHAMBERS  
**Tuesday July 17, 2018 at 6:00 P.M.**

**CALL TO ORDER** by Mayor Pecaro at 6:06 P.M.

**1. Roll Call**

Present: Mayor Pecaro, Aldermen: Falberg, Hospodarsky, Peterson, Slavin, Alderman Grice arrived at 6:26 P.M.

Absent: Alderman Fiore

Also Present: City Manager Coren, City Attorney Jablecki, Administrative Assistant Litjens, City Clerk Baruffi

**2. Public Hearing - None**

**3. Review of Minutes to be Approved**

3.1. **City Council: July 3, 2018**

3.2. **Committee of the Whole: July 3, 2018**

Both sets of minutes will be approved at the Regular City Council Meeting.

**4. Appointments** (Mayor Pecaro)

**5. Review of Bill Warrant List**

**July 17, 2018 AP Warrant List**

The City received 9 proposals for the Everts Park project, ranging in cost from \$20,000 to \$50,000. The City has chosen to interview 3 of the companies in the range of \$20-30,000. The review committee will be comprised of Chris Martin, Assistant City Manager; Eric Falberg, Alderman; and Katelyn Garrity, Recreation Center.

**6. Unfinished Business - None**

**7. New Business**

**7.1 Consideration of the Annual Appropriation Ordinance of the City of Highwood, Illinois, for the Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019 (Public Hearing at Regular City Council Meeting) .**

There are no changes to the Appropriation Ordinance.

**7.2 Consideration of an Ordinance Authorizing a Third Amendment to the Redevelopment Agreement Between the City of Highwood and 440 G.B.R., L.L.C. for the Development of City Owned Land at 438-440 Green Bay Road and Comprising a Part of the Downtown TIF Redevelopment Project Area of the City of Highwood, Lake County, Illinois .**

Jeff Pickus reviewed the proposed 6 story 57 unit building, rather than the 5 story 52 unit building. There would be 64 parking spaces. Although they are asking for 1.2 million in TIF monies, the number of children in the building limits the TIF eligible monies.

The Council has chosen to go out for a RFP for other developers and to review different concepts. Mr. Pickus is welcome to complete the RFP application. The RFP will not be reliant on a TIF extension. The RFP will have a hard deadline and be reviewed September/October 2018.

**7.3 Consideration an Ordinance Granting a Special Use Permit for a Planned Unit Development and Approving a Preliminary Plat for a Planned Unit Development at 246 Green Bay Road.**

31 apartments over retail, will be reviewed at the Regular City Council Meeting.

**7.4 A Motion Authorizing the City Manager to Sign a Settlement Agreement with Various Parties Related to the Need for a Special Use Permit for the Property at 401 Sheridan Road Upon City Attorney Review.**

**7.5 A Motion Authorizing the City Manager to Execute a Proposal with Christopher B. Burke Engineering, Ltd. to Complete Professional Engineering Services for Phase 1 and Phase 2 Design Engineering for the Bank Lane Reconstruction Project in an amount not to exceed \$64,400.00.**

Lee Fell, Engineer with Christopher Burke, explained the rationale for completing the Phase 1 & Phase 2 now which will put the City higher on the list for Federal grant monies. The next call is expected 2019 for 2020 grant.

**7.6 Consideration of an Ordinance Amending the Municipal Code of the City of Highwood Relative to the Permitting, Regulation and Deployment of Small Wireless Facilities.**

**7.7 Consideration of a Motion to Accept a Bid from Chicagoland Paving for the 2018 Street Improvement Program and Authorize the City Manager to Execute the Contract.**

Lee Fell, reviewed the 2018 street improvement program to be completed by Chicagoland Paving at a cost of \$324,900.00.

**7.8 A Discussion on Highland Park Highwood Shared Boundary Parcels.**

On August 23<sup>rd</sup>, there will be a meeting to review the boundaries between Highwood and Highland Park. Notices will be distributed to properties within 800 feet of the affected areas.

**7.9 A Discussion on a Sculpture Donation by Omri Amrany to the City of Highwood.**

Alderman Slavin pointed out there are 2 pieces of art which should be installed which would move the project forward. The locations discussed were City Hall, the library or a park such as Pleasant Avenue or Burtis Avenue, as the City is currently working on long term site plans for Everts Park.

**Honey Bays Bar-B-Que :**

Lauren Muller and Darryl Johnson described their country cooking of recipes from Alabama, stating the restaurant is named after his grandmother. They plan to open in 1 ½ months at the site of 140 Prairie Avenue.

City Manager Coren stated the petitioner is to put a written proposal regarding the requested TIF assistance. Alderman Falberg suggested for ineligible TIF requests, that they go to their landlord and include improvement in their rent.

**David Foos - Arrive North Shore**

City Manager Coren explained the application for ARC was misplaced by staff, but that the Arrive North Shore signage should go through the ARC process prior to being installed. It was explained to Mr. Foos that the Council would approve the signage, pending ARC approval. Therefore, if the sign is approved by ARC at the July 24<sup>th</sup> meeting, then he may start. This would eliminate the need for him to come for approval at the August 7, 2018, meeting.

**Lucy Hospodarsky gave a report on the library.**

1. John Mitchell, Director of the Library has decided to retire effective August 15, 2018.
2. The library is looking at a build a foundation plan which would cover the next 5-10 years for the library. They plan to use City funds for their strategic planning, expected by end of August 2018.

Note: Alderman Falberg left the room at 7:47 P.M.

**8. Executive Session (If Necessary)**

**9. Any Action Necessary Coming Out of Executive Session**

- 10. Adjournment** Move by Alderman Hospodarsky, seconded by Alderman Peterson to adjourn the meeting. All present voting aye, by voice vote, motion carried. Mayor Pecaro adjourned the meeting at 8:47 P.M.

Respectfully Submitted,

Karin J. Baruffi, City Clerk

Reviewed and Approved by Council on: \_\_\_\_\_