

CITY OF HIGHWOOD  
**COMMITTEE OF THE WHOLE MEETING**  
CITY COUNCIL CHAMBERS  
**Tuesday September 04, 2018 at 6:00 P.M.**

**CALL TO ORDER** by Mayor Pecaro at 6:05 P.M.

**1. Roll Call**

Present: Mayor Pecaro, Aldermen: Falberg, Hospodarsky, Fiore, Peterson, Slavin  
Also Present: City Manager Coren, City Treasurer Jalonek, City Attorney Ferolo, Accounts Payable Clerk Litjens, City Clerk Baruffi

**2. Public Hearing - None**

**3. Review of Minutes to be Approved**

3.1. **City Council: August 21, 2018**

3.2. **Committee of the Whole: August 21, 2018**

The minutes will be passed at the Regular City Council Meeting.

**4. Appointments** (Mayor Pecaro)

**5. Review of Bill Warrant List**

5.1. **September 04, 2018 AP Warrant List**

The next warrant list should have multiple  
Charlie Fiore should be starting on his Eagle Scout project of Fiore Park in the next couple weeks.

**6. Unfinished Business - None**

**7. New Business**

**7.1 A Discussion on the July 2018 Treasurer's Report.**

Treasurer Jalonek reviewed the July 2018 Treasurer's Report. The General Fund revenue is up from last month.

Other discussions included the stop signs and 2 hour parking signs.

It was suggested to utilize the front area of the Gateway signs for temporary signage.

**7.2 Consideration of a Motion Authorizing the City Manager to Accept a Proposal from Christopher Burke Engineering to Provide Professional Services to the Design and Construction Engineering for Ashland Avenue and the North/South Alley Between Webster Avenue and Walker Avenue in an Amount not to Exceed \$50,900.00, condition upon legal review.**

Discussion ensued. Decided to add to website as to why these roads are being chosen for repairs.

**7.3 Consideration of an Ordinance Authorizing the Acquisition of Property Through Condemnation or Otherwise in the Tax Increment Redevelopment Project Area, Highwood, Illinois, Downtown Tax Increment Financing District .**

The attorney reviewed the condemnation process.

**7.4 Consideration of an Ordinance Amending the Comprehensive Fee Schedule to Increase the Water Rate by 2% Effective October 11, 2018 .**

The ordinance will be passed at the Regular City Council Meeting.

**7.5 Consideration of an Ordinance Amending Section 3-10-2 of the Highwood City Code to Provide for an Increase in the Vehicle Fuel Tax from \$.05 to \$.06 per Gallon .**

Discussion ensued. The vehicle fuel tax is to offset the road maintenance or repairs. This will be discussed at a future time.

**7.6 Consideration of an Ordinance Adding Section 10-3-6-7-H: 5 to the Appearance Code to Clarify Sandwich Board Style Signs Utilized by Valets are Regulated Under the Valet Parking Code .**

Discussion ensued.

**7.7 A Discussion on the Disposition of the Ladder Truck Formerly Used by the Highwood Fire Department .**

Highwood's Fire Truck is a customized piece of equipment. Options were discussed as to how to proceed. The price will be dropped for the next 2 months, at which point if not sold, the Council will discuss at that time.

**7.8 A Review of a Proposed Intergovernmental Agreement with Lake Forest Regarding Shared Water Plant Operational Services .**

Currently, there are 6 Lake Forest operators working 2 days per week manning the water plant. The remainder of the time is covered by 1 Highwood staff person and 1 Highland Park Class A operator.

**7.9 A Discussion on Succession Planning in the Highwood Water Department .**

Prior to next budget year, the employment of an additional water plant employee will be considered.

**7.10 A Discussion on the Metra Express Train Service to the Fort Sheridan and Highwood Train Stations.**

Currently, there are 4 trains leaving Chicago and stopping at Highwood, where there are 8 trains which stop at Ft. Sheridan. The express train goes to Ft. Sheridan, not to the Highwood station.

**7 Executive Session (If Necessary)**

**8 Any Action Necessary Coming Out of Executive Session**

**9 Adjournment** Moved by Alderman Hospodarsky, seconded by Alderman Falberg to adjourn the meeting. All present voting aye, by voice vote, motion carried. Mayor Pecaro adjourned the meeting at 7:52 P.M.

Respectfully Submitted,

Karin J. Baruffi, City Clerk

Reviewed and approved by Council on: \_\_\_\_\_